

**MANITOU SPRINGS HISTORIC PRESERVATION COMMISSION  
AGENDA, JULY 7, 2004, 7:00 P.M.**

**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES**

1. June 2, 2004

**III. NOTICE OF COUNCIL ACTION**

**IV. UNFINISHED BUSINESS**

2. MCAC 0403 – Material Change of Appearance Certification (second floor addition) – 815 Duclo Avenue – United Tradesman, for Bruce Littrell, Applicant. (INDEFINITE POSTPONEMENT REQUESTED)
3. MCAC 0406 – Material Change of Appearance Certification – (Spa Building) – 934 Manitou Avenue – Oliver E. Watts Consulting Engineers, Inc., Applicants.

**V. NEW BUSINESS**

4. SP 0411 – Sign Permit (Lettering larger than 9”) - 4 Ruxton Avenue – Todd Shogren, Applicant.
5. MCAC 0408 – Material Change of Appearance Certification (Conservatory Addition) – 104 Capitol Hill Avenue, Peter Hokanson, Applicant.
6. MCAC 0409 – Material Change of Appearance Certification (Addition to Existing Garage) – 42 Waltham Avenue – David Combs, Applicant.

**VI. OTHER BUSINESS**

7. Update regarding Plaque Program.
8. Update regarding Commission Rules of Procedure.

9. Discussion regarding Design Guideline revisions.
10. Discussion of Endangered Places Nomination(s).
11. Discussion of Grant Opportunities to Help Fund Downtown Improvements.

## **VII. ADJOURNMENT**

### **Commissioners:**

Roger Armstrong (Term exp 3/1/06)  
Charles Case, V. Chair (Term exp 3/1/07)  
Mary Marquis (Term exp 3/1/06)  
Ann Nichols (Term exp 3/1/06)  
Neil Plass, Chair (Term exp 3/1/05)  
Cathy Spalding (Term exp 3/1/05)  
Joseph Wilson (Term exp 3/1/06)  
(Two Alternates needed)

### **City Council Liaisons:**

Mark Morland, Liaison  
Marc Snyder, Alt. Liaison

### **Staff:**

Michelle Anthony, Planner  
Todd Liming, Planning Director  
Cheri Mills, Admin. Asst

Interested citizens are invited to volunteer to serve on any of the City's Boards or Commissions. Please contact the City Clerk for additional information at 685-5596.